



**VEDANTA BOYS HOSTEL**

...The vedic way to life

## Boarding Rule Book

Name : .....

Class /Sec : ..... Admission No : .....



**Pathfinder**  
**Global School**

We reap what we sow. We are  
the makers of our own fate.  
None else has the blame, none  
has the praise.

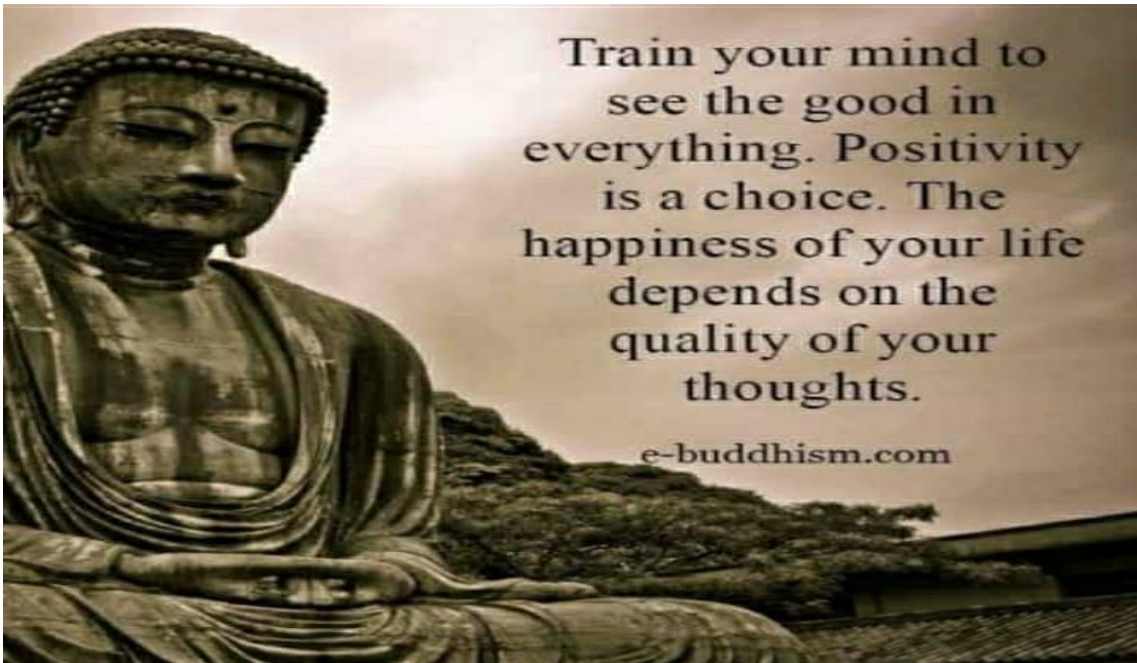
*Swami Vivekananda*



[www.thequotes.in](http://www.thequotes.in)

Train your mind to  
see the good in  
everything. Positivity  
is a choice. The  
happiness of your life  
depends on the  
quality of your  
thoughts.

[e-buddhism.com](http://e-buddhism.com)



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## गायत्री मंत्र

The **Gayatri mantra** first appeared in the Rig Veda, an early Vedic text written between 1800 and 1500 BCE. It is mentioned in the Upanishads as an important ritual and in the Bhagavad Gita as the poem of the Divine. ... The **mantra** is a hymn to Savitur, the sun god.

ॐ भूर् भुवः स्वः, तत् सवितुर्वरेण्यं  
भर्गो देवस्य धीमहि, धियो यो नः प्रचोदयात्

**अर्थ:** हम ईश्वर की महिमा का ध्यान करते हैं, जिसने इस संसार को उत्पन्न किया है, जो पूजनीय है, जो ज्ञान का भंडार है, जो पापों तथा अज्ञान की दूर करने वाला है- वह हमें प्रकाश दिखाए और हमें सत्य पथ पर ले जाए।

Om:  
The one supreme God  
Bhurbhuvah :  
Who is lord of this world and the worlds beyond  
Svah :  
Who exists (Controls) by his own Omnipotence  
Tat Saviturvarenyam :  
Of that enlightened Self (Noor) we make the choice to worship  
Bhargo Devasya Dhimahi :  
Of that God we do the meditation in our mind  
Dhiyo Yo Nah Prachodayat:  
May He impel us towards noble thoughts (and deeds)

.....

### The Boarding Prayers

(1)

इतनी शक्ति हमें देना दाता, मनका विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे, हमसे भूलकर भी कोई भूल हो ना

इतनी शक्ति हमें देना दाता, मनका विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे, हमसे भूलकर भी कोई भूल हो ना

दूर अज्ञान के हो अँधेरे, तू हमें ज्ञान की रौशनी दे  
हर बुराई से बचके रहें हम, जीतनी भी दे भली ज़िन्दगी दे  
बैर हो ना किसी का किसी से, भावना मन में बदले की हो ना

इतनी शक्ति हमें देना दाता, मनका विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे, हमसे भूलकर भी कोई भूल हो ना

हम न सोचें हमें क्या मिला है, हम ये सोचें क्या किया है अर्पण  
फूल खुशियों के बांटें सभी को, सबका जीवन ही बन जाए मधुबन  
अपनी करुणा को जल तू बहा के, करदे पावन हर एक मन का कोना

इतनी शक्ति हमें देना दाता, मनका विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे, हमसे भूलकर भी कोई भूल हो ना

(2)

ओम जय जगदीश हरे, स्वामी जय जगदीश हरे।  
भक्त जनों के संकट, दास जनों के संकट  
क्षण में दूर करे।। ओम जय...

जो ध्यावे फल पावे, दुख बिनसे मन का।

सुख सम्पति घर आवे, कष्ट मिटे तन का।। ओम जय...

मात पिता तुम मेरे, शरण गहूं किसकी।  
तुम बिन और न दूजा, आश करूं किसकी।। ओम जय...

तुम पूरण परमात्मा, तुम अंतरयामी।  
परम ब्रह्म परमेश्वर, तुम सबके स्वामी।। ओम जय...

तुम करुणा के सागर, तुम पालन करता।  
दीन दयालु कृपालु, कृपा करो भरता।। ओम जय...

तुम हो एक अगोचर सबके प्राण पति।  
किस विधि मिलूं दयामी, तुमको मैं कुमति।। ओम जय...

दीन बंधु दुख हरता, तुम रक्षक मेरे।  
करुणा हस्त बढ़ाओ, शरण पडूं मैं तेरे।। ओम जय...

विषय विकार मिटावो पाप हरो देवा।  
श्रद्धा भक्ति बढ़ाओ संतन की सेवा।। ओम जय...

(3)

जय गणेश जय गणेश जय गणेश देवा। माता जाकी पार्वती पिता महादेवा

एकदन्त दयावन्त चारभुजाधारी, माथे पर तिलक सोहे, मूसे की सवारी  
पान चढ़े फूल चढ़े और चढ़े मेवा, लड्डुअन का भोग लगे सन्त करे सेवा

जय गणेश जय गणेश जय गणेश देवा। माता जाकी पार्वती पिता महादेवा

अँधे को आँख देत कोढ़िन को काया, बाँझन को पुत्र देत निर्धन को माया  
सूर श्याम शरण आए सफल कीजे सेवा, माता जाकी पार्वती पिता महादेवा

जय गणेश जय गणेश जय गणेश देवा। माता जाकी पार्वती पिता महादेवा

जय गणेश जय गणेश जय गणेश देवा। माता जाकी पार्वती पिता महादेवा

#### **Boarding Prayer**

सुबह सवेरे लेकर तेरा नाम प्रभु,  
करते है हम शुरु आज का काम प्रभु,

शुद्ध भाव से तेरा ध्यान लगाये हम,  
विद्या का वरदान तुम्ही से पाए हम,  
तुम्ही से है आगाज तुम्ही से अंजाम प्रभु,  
करते है हम शुरु आज का काम प्रभु....

गुरुओं का सत्कार कभी न भूले हम,  
इतना बने महान गगन को छु ले हम,  
तुम्ही से है हर सुबह तुम्ही से शाम प्रभु,  
करते है हम शुरु आज का काम प्रभु.....

**ZERO TOLERANCE FOR  
PHYSICAL ASSAULT  
or  
SUBSTANCE ABUSE**

Any student found indulging in physical assault, or substance abuse shall be expelled from the school without any explanation and warning.



# VEDANTA BOYS HOSTEL

## **Philosophy of Vedanta:**

India has always boasted of a rich tradition in the area of learning and education since ancient times. It is well known that people from other nations such as Europe, the Middle East, and Portugal came to India to get a quality education. One of the famous educational systems practiced in India in the ancient times was The Gurukul System. It was a residential schooling system whose origin dates back to around 5000 BC in the Indian sub-continent. It was more prevalent during the Vedic age where students were taught various subjects and about how to live a cultured and disciplined life.

## **Vision:**

To foster simple values of life in the child's education at all levels, ensuring promotion of rich Indian values.

## **Mission:**

Character development along with intellectual & spiritual development to each child through self-control & social awareness.

## **Vedanta Boys Hostel:**

The main focus of Vedanta Boys Hostel is on imparting learning to the students in a natural surrounding where the students live with each other with brotherhood, humanity, love, and discipline. The essential teachings are in subjects like language, science, mathematics through group discussions, self-learning etc. Not only this, but the focus is also given on arts, sports, crafts, singing & other performing arts that develop their intelligence and critical thinking. Activities such as yoga, meditation, mantra chanting etc. generate positivity and peace of mind and make them fit. It is also mandatory to perform certain responsibilities towards agricultural production on their own with a motive to impart practical skills in them. All these help in the personality development and increase their confidence, sense of discipline, intellect and mindfulness which is necessary to face the world that lay ahead.

Vedanta Boys Hostel is actually a home of rich Indian values & culture. It is a center of learning where students can reside till their school education got complete. All are considered equal at the Vedanta Boys Hostel and *guru* (teacher) as well as *shishya* (student) reside in the same building and live near to each other. This relationship between guru and shishya is so sacred that the bond of respectable distance is well created & maintained.

Vedanta Boys Hostel provides your ward with a realistic view of the world, giving the student unparalleled opportunities for sporting, cultural and leisure activities. The infrastructure provides for intellectual, social, emotional and moral growth, so that when students leave us they will have the skills and confidence to be caring, competent and confident young citizens, able to enjoy and contribute fully to the world around them. Boarders at PGS Pataudi make a difference. At the end of the school day when classes are over, boarders and boarding staff keep the campus alive. Within its secure, caring and happy environment your ward will be valued for his/her individual contribution and will be encouraged to be involved in every available activity within and outside the school.

We value and respect the trust placed in us by you and hope that the boarding experience provided by the PGS Pataudi family is a happy and memorable one for your ward. In our endeavour to facilitate the home environment the following basic amenities are provided to the boarders:

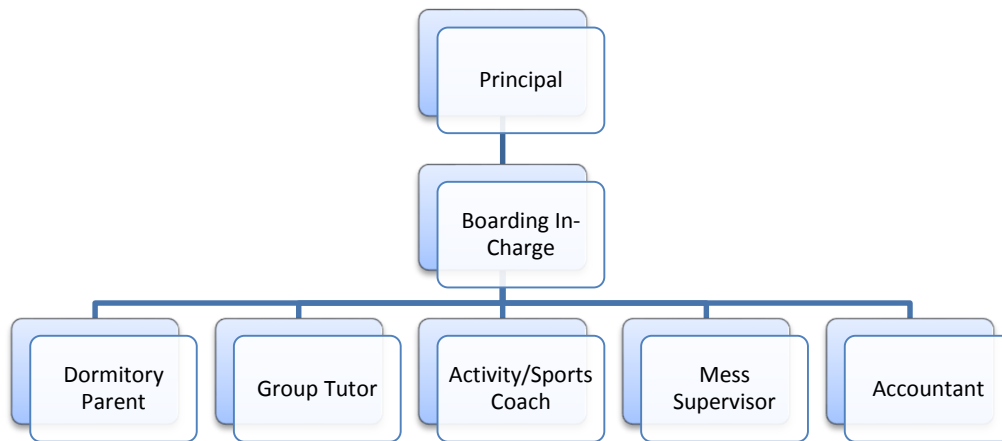
**Basic Amenities :**

- Accommodation – Boarding rooms with capacity of 5-6 boys in each room.
- Air-conditioned Boarding building.
- Hot water – water heating system for bathing.
- Telephone – Boarders will receive incoming calls from parents in the telephone that is placed in the Boarding reception. (as per the schedule NOTIFIED SEPA RATELY at the time of joining the Boarding house)
- Laundry – Inhouse ironing and washing.
- Cobbler – Services are available on need basis.
- Tailor – Services are available on need basis.
- Barber – Once in every fifteen days. CREW CUT for boys is a must.
- School Medical room –Monitored by qualified GNM Nursing staff. During medical emergencies or in cases where the students require improved medical treatment and special attention the child is handed over to the parent / guardian.
- Security – Deployment of armed/unarmed personnel round the clock.
- Transport – Provided for conveyance of children during long vacations to the airport/Railway Station.
- Mess – Available within the Boarding premises.
- Sports, performing arts and other recreational facilities on a routine basis.
- Counselling sessions on life skills
- Several soft-skill workshops.
- Meditation
- Regular sessions on Value Education

**Staff :**

Your ward is cared for by an enthusiastic and committed Boarding House staff ever ready to provide the emotional and social support that the boarder may need. The staff seeks to understand the individual needs of each student. We work together with the parents, to provide the best possible environment for your ward's home away from home. The Boarding House staff communicates daily with the Day School to further support the needs of each boarder.

The organizational structure of the Boarding Staff :



Boarding In-charge will be the overall in-charge to ensure the well being of the students, health and hygiene of the Boarders and will be liaising with the other in-charges of the school and the Boarding to take care of the students' academics, sports, cultural and literary activities. **On emergencies the Principal may be contacted.** The school Medical room advises the Boarding In-charge regarding the physical, mental and social well being of the boarders.

**Local Guardian/ Guardianship:** Parents are required to appoint a guardian if they stay out of Gurugram District to take responsibility for their ward. Only those persons will be allowed to become the local guardians who are employed, married and have their own residences in Pataudi/Gurugram District and live in a family environment. No student/unmarried person will be allowed to become a local guardian to a Boarding student of PGS Pataudi. Every boarder's local guardian will be introduced to the Boarding In-charge by the parents at the time of admission. The School requires that all guardians are married and are easily contactable and are prepared to make travel arrangements and, if required, look after your child (their ward during holiday, exit periods and medical emergencies). The School requires that guardians:

- It is advised for parents of boarders to nominate one local guardian residing in the Gurugram District with all relevant details as per Boarding by-laws
  - Local Guardian should make himself / herself available when ever contacted or emergency arises.
  - Ensure that your ward is making satisfactory progress in his / her studies
  - Attend parent-teachers' meets when the parents are not able to attend one.
    - Act as a contact point for the School at all times.
  - Arrange for the student's leisure activities and travel / accommodation during mid-term exits and term holidays (as required). This includes arranging suitable transport to and from the school as necessary.
  - If requested, control the student's allowance and in agreement with you, arrange for the purchase of necessary items such as books and clothing.
  - Sign documents as necessary. Guardians may be asked to sign medical forms, bank forms.
  - Ensure in the event of illness that your ward receives

appropriate medical attention and care. When necessary, guardians will be required to take the ill student home for the period of recovery.

- Communicate regularly with the Boarding House staff about the welfare of the student.

#### **Guidelines for parents / Guardians:**

The following offices / dept. may be contacted as and when required :

#### **Principal's Office**

- Parents/ Guardians are asked to contact Principal's Office only when issues are not resolved at the level of Accounts department for financial matters, Group Tutors for academics, Boarding In-charge for all other matters related to the student's life inside the campus and for suggestions and grievances. They may address the letter to the Principal or Email to Principal- [jagriti@pgsp.in](mailto:jagriti@pgsp.in)
- It is expected that all circulars, notices, invitations, reminders and letters through e- mail / by post from the Principal's Office are taken seriously and adhered to.
- Personal meeting with the Principal will be possible only with a prior appointment through Boarding In-charge Between 10.00 am to 2.00 pm only on Wednesday and Thursday. Such appointments must be sought at least a week in advance. Appointments are subject to availability of free time slot in the daily planner of the principal.

#### **Boarding In-charge**

**With prior appointment through the telephone Boarding In-charge can be met on all working days between 10:00 am to 2:00 pm & 6:00pm to 7.00pm. He may also be contacted at [vedanta@pgsp.in](mailto:vedanta@pgsp.in).** Parents/ Guardians can contact In-charge's Office for the following needs.

- Behavioural problems of the ward & disgraceful behaviour (if any)
- On call from any of the school authorities.
- Health related matters
- Availing out pass / permission /late reporting /leave for week-end / week-end outpass.
- Study habits and tutorial matters.
- Diet problems / specific dietary needs of ward
- Medical treatment and follow-up on sick reporting
- Suggestions for development of housekeeping, food, maintenance of Boarding infrastructure.
- Circulars (Boarding related), Food menus, Etc.

#### **Group Tutor/ Teachers in the Day school**

Teachers in the day school can only be contacted through the group tutor with a prior telephonic discussion and if required the personal visit to meet the teachers may be arranged by the group tutor. **The group tutor may be contacted on all working days from 6pm - 7pm with a prior appointment over the phone for:**

- Issues related to academic and co-curricular activities in the day school.
- The performance and behavior of students
- Academic Activities - Performance and follow up
- Difficulties in learning and understanding
- Response to Class Teacher's Monthly Report / Progress Report
- School teachers may be met on Tuesdays and Fridays from 2.00 pm to 3.00pm. It is advisable that a prior appointment is sought from the Boarding In-charge in this regard.

### **Boarding Reception**

Parents / Guardians are asked to contact the Boarding reception for addressing the following areas of concern.

- Drop and pick up of wards against Gate Pass on Holidays
- School / CBSE Certificates /Registration
- Bonafide / Specific Certificates
- Meeting children during birthdays in the Boarding.
- Out pass / Visit permission
- Hospital and Medical Matters

### **Accounts**

Parents / Guardians are asked to contact the accounts dept. during working hours personally in between 10 am to 2 pm or through e-mail at [accounts@pgsp.in](mailto:accounts@pgsp.in) for addressing the following areas of concern.

- Settlement of school / Boarding dues of students.
- For acquiring the detailed accounts status of individual student on quarterly basis.
- Schedules and mode of payment of fees.
- For obtaining certificate of payment of fees for income tax purpose or claiming refund from employer or for any other purpose(s).
- Follow up on letters, E-mail communication if no reply is received from concerned office within 3 days.
- Overseas Student's Parents on arrival for Overseas Students Registration, Visa, Residential Permit and Passport matters.

### **Fee Matter:**

- Payment of fees after the due date will strictly attract LATE FINE as per the rules. If the fee is paid after the due date, late fine will be charged @ Rs. 20/- per day after the due date, i.e, from the 11th day of the 1st month of the relevant quarter till the last day of the 1st month of the quarter and thereafter @ Rs. 100/-per day from the 1st day of the 2nd month of the relevant quarter till the date of payment of the fees.

### **Fees may be paid:**

- By online transfer directly from Bank Account or by NEFT.
- By post dated cheques deposited in the Accounts Department of the School at the time of renewal of admission or new admission.
- Bank Account details for payment of fees can be obtained from the Accounts Department of the School at the time of renewal of admission or new admission.

## **GENERAL BOARDING RULES:**

Compensation for damaging & disfiguring the Boarding / school property:

- Students held directly responsible for such an act shall be debarred from leisure and sporting activities for a stipulated period of time. In addition, they will have to pay **TWICE THE COST** of the damaged property. If the damage has been caused collectively by a group of individuals the financial penalty shall not exceed **1.5 TIMES** the total cost.
- If the person(s) still remain unidentified after the damage to the property the penalty shall be levied to the entire group of students living in the vicinity of damaged property.

### **Boarder's Account:**

- All the stationary required for daily use can be acquired from the Book Store in school. Amount of such purchases will be charged to the Impressed account of the boarder.
- On occasions boarders may be taken to the mall(s) fixed by the school, where purchase may be done. The amount of such purchases will also be charged to the Impressed account of the boarder.

Boarders may also be taken for outings like movie shows, amusement parks, etc. The expenses on such outings will also be charged to the Impressed account of the boarders.

- For all the outings, the parents will be intimated in advance and a written permission will be sought.
- In case of boarder's representing the school for any event outside, the expenses will be borne by the boarders as per the school norms and the amount of such expenses will be charged to the Impressed account of the boarder.
- There may be some examination / tests / programmes / competitions etc, conducted by some outside agencies or institutions for the students of the school. A boarder may also like to participate in such programs. In such cases the fee for such programme will be charged to the Impressed account.

### **Procuring Edibles / non- edibles from home / day - scholars :**

- Outside / homemade food is not permissible in the campus.
- Fermented food, spicy bhujia, chana, chips, chewing gum, pickles Butter, Cheese etc. are not allowed.
- It is also expected that boarders do not borrow or take edibles from day scholars / visitors / parents.
- Parents are advised firmly not to send any edibles under any circumstances to the school at the time of visiting / leaving / sending their children to the school Boarding.
- Similarly boarders are strictly advised to refrain themselves from borrowing / asking / collecting / buying any articles- edible / non-edible from day-scholars / visitors. Any such will severely be dealt with.
- List of edible items that are permitted to be brought from

home include bourn vita, horlicks or any other similar health drink according to taste and preference to be mixed with milk. Namkin like fried moong dal, dry fruits and nuts, fresh fruits like apples, guava, pomegranate and pear which may be easily stored in the cupboards and do not require any refrigeration, biscuits of any make digestive biscuits to be brought .

- Chocolates are strictly not allowed in huge quantity.
- It is recommended that only small juice packets are provided to students as they can be disposed properly. Fruit juice like tropicana, real, ORS. juice and only natural juice are allowed.

No foreign food items / sweets are allowed. No nestea, no mini cakes, no cream biscuits.

- Haircut:**
- Boys should maintain neat and tidy CREW CUT hair. The school will seek the service of the barber every fort-night to maintain crew cut hair of the boys.
  - Students having lice in their hair will be medically treated as and when required without seeking permission from the parents / local guardians. Hence, students having allergy with any of the lice treatment shampoos available in the market should get it notified to the In-charge in writing.

**NB : Articles should be sent in a recycle bag rather than a polybag as the school is polybag free zone.**

**Cell Phones:**

- STUDENTS ARE NOT ALLOWED TO KEEP THE CELLPHONE WITH THEM WITHIN THE SCHOOL AND BOARDING PREMISES AT ANY COST and cell phones must be deposited in the Boarding reception . The cell phones will be handed over to the students just before their departure from the school for their home.
- In case of any exigencies and emergencies the school seeks the support and assistance of the parents.
- In case a parent has not been able to make the call as per the schedule it will not be possible for the school to provide alternative time slots because facilities do not exist to provide such out of schedule telephone calls.
- Student will be allowed to receive phone calls from their parents once a week as per the day and time prescribed by the Boarding coordinator. Such call should not exceed more than five minutes. The calling days are informed to parents at the beginning of each term through circulars but can be cancelled at the last minute due to other residential programs being arranged in the school.
- If any message is required to be conveyed to the students during the week days, they may contact the school office. Boarding contact nos. are-9999999999. and the School contact nos. are 9992111454.
- On the first week of beginning of the session the Boarders who have been newly admitted will be allowed to talk to their parents every alternate day which shall be intimated to them.
- Telephone calls for class X and class XII students: In addition to the above calls, the students of classes X and XII can receive a telephone call after every paper of the board examination. This facility is being provided so that parents can provide the emotional support and encouragement to the child.
- Untimely telephone calls : Please do not make any telephone calls apart from the CALL TIMINGS and on the CALL DATES notified. Any calls made beyond these slots will not be received by our staff members.

**Support for class XII students for making applications to colleges and universities:**



It will be the responsibility of the parents and the child to identify and organize the application forms, fill them in and arrange for the required fees to be paid for any college the child may like to apply to. The school has been displaying general information about opportunities available to students on an ongoing basis. We provide the important newspapers to the library and the Boardings. Students need to be alert and help each other in this endeavor. The parents will have to send the application forms to the child or to the school by post or by private courier so that same can be handed over to the child. The school can make arrangement to send the application directly to the college by registered post A/D or through private courier service (as suggested by the parent/child) and the cost will be charged to the Impressed account of the child.

**Ragging and bullying:**

- Ragging is strictly prohibited. Any student indulging in the same will be expelled from the school without any notice or warning. A separate affidavit needs to be produced by every student/parent.
- Serious offences like cheating in examinations, stealing, any kind of bullying, physical violence or damaging school property will be dealt with severely and could mean suspension or expulsion from the Boarding depending on the severity of the offence.
- No student will use any form of bullying and / or physical violence against any other student . This is the most serious offence which will merit the most severe consequences.

**Safety, Security and Insurance system:**

- **Students** are electronically and manually secured from fire, tress passing and burglary. It is required of the students to keep away from the electronic alarms and not to play around with any of the gadgets.
- Your ward is responsible for looking after his personal items in the Boarding Houses and around the School campus.
- Each student has a lockable wardrobe.
- Please note that the School's insurance policies do not cover loss, theft or damage of personal belongings and no

responsibility can be taken by the School in such an event.

- Arms are not allowed in the campus, except the school's security establishment. Parents / Guardians / Visitors will be frisked for the safety and security of the students and are therefore, requested not to bring arms or armed guards inside the campus.

**Entry and Exit:**

- **Signing Out:** Each Boarding has a signing out book. If your child is going home, he has to be signed out in the presence of the Group Tutor on duty and Dormitory Parent. He must be signed out by the parents or a person on his signing out list. If the person does not appear on the signing out list, then we need a signed e-mail from the parents giving permission. This must be followed by the telephonic call to the authority concerned- the In-charge.
- At the time of emergency at home, boarders will not be permitted to leave the campus without a written application from the parents or local guardian following the approval from the competent authority. It is mandatory for the local guardian to come to pick up the student in the school during emergency.
- The annual calendar is divided into two terms - 1<sup>st</sup> term extends from April to September and 2<sup>nd</sup> term extends from October to March.
- Full Boarders are entitled for one day out on the 2<sup>nd</sup> Sunday of every month.
- For both weekly and full boarders one separate night out is permissible for any one of the following festivals: Mahavir Jayanti, Gurunanak jayanti, Id, Christmas, Diwali, Raksha Bandhan, Magh Bihu, Rongali Bihu, Buddha Purnima, Bhai Dhuj, Holi and Good Friday.
- The festival night outs may be availed separately or normal night outs may be clubbed with the festival night outs if the same is due to the boarder.

- The grant of festival night outs other than the aforesaid list will rest on the approval from competent authority only.
- The timings for night outs are as follows : After the completion of prep classes during working days, as per the day's routine-during non-working days. Reporting time back to the Boarding is by 6 pm sharp.
- Authority letters will not be accepted. Local Guardian/s or parent/s must collect their wards personally.
- No leave will be granted to the Boarders to go home for attending any function during school days. Station leave during the week is at the discretion of the Boarding Incharge.
- No student will leave the premises without the Boarding In-charge's permission and without signing the in/ out register. No boarder will leave the campus unless he has been issued with a boarding out pass. The Signing out policy meant to promote the safety and well being of the boarders.
- Boarders are expected to join Boarding on the notified date or else necessary action will be taken as deemed fit.
- **It is also expected that Boarders do not leave the school campus along with day scholars in the school bus or any private vehicle. Nonetheless, in case of any contingency the student will be escorted by the Boarding staff to the designated place in Pataudi as and when required. Even though utmost care will be taken, the school shall under no circumstances be held responsible if any student absconds from the campus along with the day scholars in the school buses as there is a fleet of more than 50 buses continuously moving in and out of the school.**
- Special leave in case of family exigencies (e.g. Birth, Death, Marriage, etc.) would require the due approval from competent authority.
- SCHOOL SERVICES : Please note that the parents of the boarders will have to drop the child in school and take the child from school as and when the vacations or outings happen. When a child is being withdrawn from the school the parents will have to collect the belongings of the child from the school.

The school cannot take the responsibility of sending the items to the parents.

- **LATE RETURN OF BOARDERS :** Please note that from now onwards the school gate will be closed at 6.00 PM on all days. Whenever children are to be dropped after vacations, outing or any other approved leave, parents will have to drop the child before 6.00 PM. Please do not bring back children after 6.00 PM because we will not be able to receive the child after that. It is suggested that reporting between 2 PM and 5 PM will be mutually beneficial to discuss and sort out any matter that you may like to take up. Due to certain risky decisions by the student and their parents we have a couple of situations when the school has refused permission to the child to go out with other guardians. The school will not send any children with other parents/friends or local guardian unless written authorization/approval is there stating that the parent knows the person personally and all risk is borne by them. We had instances where children have misled the parents and school by providing false approval from parents. Hence forth, school reserves the right to reject such demands/approval. This is done with interest of the child in mind.

**Entry to the Boarding after vacation/week end outings:**

- Whenever students enter the campus after vacation their bags will be checked to ensure that no undesirable items have been brought to the campus. Moreover, routine checking is carried out on an everyday basis.
- The boarders will at first report to the reception / In-charge / group tutor as instructed, put their initials in the entry register and then will be allowed to move to their rooms.
- It is to be ensured by the parents that no boarder carries any communicable disease at the time of entry to the Boarding after vacation. Under such circumstances it is advisable to keep the boarders at their residence and report to the Boarding with the medical certificate only when completely cured. Furnishing a medical certificate at the end of any vacation is mandatory.

- After the vacation students must report by 6.00 pm, a day prior to the starting of the school. It is automatically expected that on the scheduled day of arrival all the students will dine together.
- Entry after weekend outing will also be before 6.00 p.m. on permitted night outs and festival outs. No student will be allowed to enter the Boarding after 6.00 p.m. under any circumstances.
- While returning from term breaks, if the train and plane timings are after 6.00 p.m. and the boarder cannot reach the Boarding, the boarder will go to their Local Guardians who will then drop them at school the next day before the school begins i.e. by 6.00 am.

**Exit from the Boarding before the vacation:**

- Parents will telephonically be informed by the students them selves and the group tutor in charge just before their departure from the Boarding. At the time of departure their cell phones will be returned to them for which they have to put a request a day in advance. As a routine practice such departures are notified through email.
- It is expected that on arrival at home the parents inform the school of the same.
- Boarders will not be allowed to travel alone unless a written note and undertaking is received by the school authority.
- It is expected that all the boarders leave the campus on the day before the vacations begin by 06.00 pm positively after the school gets over or by 2:00 pm on the day vacations begin.

**Housekeeping and Environment Code:**

- The rooms and the entire Boarding are swept and mopped daily. However, in addition the boarders are also responsible for the cleanliness of their own rooms. The respective in-charges will come for sudden inspection of the students' wardrobes once a week or more.
- Kitchen and Dining halls are cleaned and hygienically maintained by the house keeping staff.
- THE SCHOOL HAS BEEN DECLARED A "PLASTIC FREE" ZONE AND THE USE OF PLASTIC IN THE CAMPUS IS STRICTLY FORBIDDEN. VISITORS ARE REQUESTED NOT TO BRING ANY PLASTIC BAGS INSIDE THE CAMPUS.

**Laundry:**

- Laundry facilities (washing, drying and ironing) are available on the prescribed days. Students are to hand over their clothes to the supervisory staff as instructed according to the roster.
- The School will take care of the expenses for washing as per the list given to the students on their arrival. Any extra laundry will be charged through the boarders account.

**Internet Facility:**

- Internet Facility is strictly for educational purposes. Boarders will be provided with the internet facility in the Boarding too through written permission from Boarding In-charge.
- Although there will be strict vigilance on the sites that boarders will be surfing, yet it is desirable that students do not surf the undesirable search engines. Any student found guilty will be debarred from the IT facility which may also lead to other disciplinary actions.

**Leisure Activities:**

- Various workshops such as photography, pot-designing, diya designing, rongali making, flower arrangement, cookery classes are organized from time for boarders.

**All boarders must:**

- Regularly and punctually attend school, class sessions on the school timetable, study sessions and other compulsory activities as determined by the school / Boarding;

- Carry out and obey all lawful instructions of the principal, teachers, staff members and learners of the school or Boarding;
- Dedicate himself to his studies and complete on time all legitimate curriculum tasks and assignments;
- Respect the dignity, person and property of teachers, learners and members of the public;
- Accept and respect the multi-cultural diversity of learners and teachers of the school;
- Abide by and comply with the rules of the school or Boarding as approved by the school board;
- Maintain a high standard of personal hygiene and a clean, decent and neat appearance;
- Ensure that they are properly dressed, shaved ( for male students falling in that age group) and their hair neatly combed as per the rules before leaving the Boarding in the mornings for the school;
- Seek permission/inform the group tutor a day in advance in case he / she is given a task to be completed in the day-school, by the school teachers;
- Sleep in their own allotted rooms / beds only;
- Lock their cupboards before they leave and hand over the keys to the in charge;
- Turn off electrical fixtures, AC's, water taps, wherever and whenever not required;
- Contact the In-charge and school counselors for any problem without any hesitation;
- Inform if for any reason a boarder is not able to report to school from place of residence after the vacations;
- Ensure that behavior is beyond reproach while traveling by public transport;
- Ensure that the rooms are kept clean at times and beds are made up before leaving for school. All clothes are to be packed away. Daily inspection will be done by the appropriate Boarding Management Committee;

- Necessarily avail and make use of Library and Internet Facilities meet the expectations of the modern age learning system.
- At all times be Inpossession of a library book to read;
- Report to the Dormitory Parent before entering the Boarding;
- Follow the daily routine of the Boarding and School, unless exempted on medical grounds on the recommendation of the Boarding In-charge/ Medical Officer / Nursing staff;
- Scan the notice board and follow instructions given to them. All notices will be put up on the Boarding Notice Board. Announcements, if any, will be made during dinnertime;
- Compulsorily attend yoga, P.T, Prep and remedial classes;
- Report to the clinic though the Dormitory Parent immediately if fallensick;
- Avail the facility of Tailor, Barber, cobbler, in the Boarding House on writing a slip with the signature of the Dormitory Parent. Glue for repair of shoes is neither permissible nor required.

**All boarders must not:**

- Behave in a disgraceful, improper or indecent manner;
- Bring onto the school or Boarding premises, or have in his possession any firearm, bow and arrow, knife or any other dangerous weapon;
- Use intoxicating liquor or narcotic substances on or off the school premises;
- Willfully damage, destroy or vandalize the property of the school or another person;
- Indulge in physical fights, stealing, bullying and substance abuse. Affected children or victims of any abuse to immediately report the matter to Boarding authorities.
- Act in such a manner that is disruptive to normal school programs or detrimental to the good discipline and learning process of other learners;



- Practice or participate in any form of initiating ceremonies of new learners that may cause physical or emotional distress to such new learners;
- By actions or behavior encourage or influence other learners to disobey the rules of the school;
- Enter the Boarding during school hours without the permission of the group tutor. Group tutor shall permit only in case of medical contingencies. Similarly, no boarder is allowed to remain in the Boarding during school hours without a written permission from the group tutor / In-charge.
- Bring/ wear any gold /diamond /expensive watches and ornaments;
- Be allowed to keep any money or valuables in their possession. Boarders having cash money in his possession, if any, after return from home or any tour/trip/outing to the Boarding, the same is to be deposited immediately to the group tutor for deposit into his Impressed A/c. If any amount of cash is found later in possession of a boarder, the same will be forfeited and will be deposited into A/ cs depptt. for Charity purpose. Thereafter no claim in this regard whatsoever will be entertained.
- Use things/garments of other;
- Climb over fences, any Boarding window or onto any roof;
- To keep radios, I-pods, or any music instruments that may cause noise pollution. CD player and tape-recorders with external speakers are not allowed in the rooms;
- Use or be in the possession of cameras, handy cam or similar electronic gadgets;
- Scribble graffiti on the walls, use foul language, be involved in unruly movements in the corridors or any other form of vandalism;
- Leave the school at night or be in possession or under the influence of alcohol. These are very serious offences and result in suspension or even expulsion;
- **Be involved in smoking, consuming gutka, beetle nut, alcohol**

**or drugs in any form (except for medicines prescribed by the doctor). Any boarder indulging in these activities will be**

expelled without any warning or notice;

- Under any circumstances skip the roll call. All names are read out and absentees reported to the Boarding In-charge;
- Use electric gadgets like heaters, kettles, irons, hair-straightner or any other such appliances other than those specified in the Boarding kit .
- Shoot crackers or be in possession thereof;
- Remain in the rooms during school hours /games/ activity / study time;
- Keep or take medicines or tonic without the knowledge of the school Medical room. Any Medicines must be handed over to the Dormitory Parent.

**Visitors:**

It is important to establish a warm and disciplined environment in the Boarding House.

- Parents and guardians are always welcome to visit the Boarding House once a month on 2<sup>nd</sup> Sunday's during day out of the boarders. Any other approved meeting of parents with their wards should not exceed more than half an hour.
- Your ward will be encouraged to invite only registered visitors to the Boarding House. We ask that the visit is discussed with the Boarding In-charge in advance or it can be denied by the authority.
- Your ward will be asked to introduce his visitor to the staff member on duty and sign his visitors in and out in the Mark-out Book.
- For the security reasons the visitors are liable to be frisked at the main gate and their bags may be checked by the duty in-charge. Please be reminded that outside edibles are not allowed in the school campus.

- As the school does not have any provision for the guest's stay in the campus, the guests are requested to leave the campus by 6.00 pm. A request on payment for breakfast / lunch may be put by the guests a day in advance while registering.
- Visitor and parents are not allowed to visit the Boarding rooms / dorms. They will meet their wards in the visitor's room / reception area only.
- The Boarding administration reserves the right to deny entry to any visitor into the Boarding premises.

**Attending Boarders' Medical Needs :**

- It is important in both the child and School's interest that a true and detailed picture is given of the child's health.
- Full details regarding diagnosis, treatment and investigations must be sent to the school Medical room in the case of a child with a history of any acute or chronic illness. In the case of a child not responding satisfactorily to treatment, it may become necessary to request his/her withdrawal from the school and Boarding.
- If the child wears spectacles, it is imperative that he has 2 pairs -1 for use, 1- to be deposited to the Boarding In-charge.
- The child must be duly immunized. Any new immunizations done during the vacations must be notified in writing to the Medical room of the school.
- The School cannot accept children who are suffering from any infectious skin diseases (e.g. ringworm, scabies, etc.). If an infectious skin disease is contracted during the holidays, treatment is to be obtained and the school Medical room must be informed about the same
- If a child is diagnosed with any communicable disease like Chicken Pox, Measles, Jaundice , Scabies, etc while residing in the Boarding he shall be quarantined and parents will be informed immediately to collect their ward from the Boarding and continue with further treatment from home.

- Students suffering from diseases mentioned below must follow the quarantine period as mentioned below:
- Chicken Pox - Till the scabs fall completely.
- Cholera - Till the child has recovered completely.
- Measles - Two weeks after the rash disappears.
- Mumps - One month.
- Jaundice - Six weeks.
- While reporting back to the Boarding parents are required to furnish the fitness certificate of the child duly signed by a registered medical practitioner.
- **As per your consent under emergency, the competent school authority may go ahead with necessary proceedings for the surgery/medical treatment as deemed fit. As per your consent the school authorities may sign on behalf of parents / guardians. The Entire expense of any medical treatment for boarders within /outside PGS Pataudi will be completely borne by the parent. This remains valid throughout the stay of the child in the school as a boarder.**
- A Medical Details Form has been given to all the parents. This must be completed by parents before the boarder reports at the Boarding House.
- Medical attention is always available in the Medical room through qualified GNM nurses.
- When necessary, the staff will accompany your ward to the hospital. Unless it is an emergency, medical appointments cannot be arranged during class time.
- Students who need spectacles must bring their prescriptions.
- All residents must report major illness to the authorities.
- Expenditure on the treatment of the Boarders over and above the school medical room will be billed to the parent of the boarder.
- **For health related issues pertaining to boarders you may contact the Boarding In-charge directly.**
- Our school is an essential institution and medical leave is

admissible only when essential. It is necessary to get the chronic ailments attended to, during the vacations and requisite medicines sent with the child, at the beginning of the term.

- Medical leave for re-check up cannot be considered at all, unless the case details and prescriptions / reports of the previous doctors have been submitted to the Boarding. The ailment should be reported to the reception desk of the Boarding by submitting the relevant medical reports and prescriptions. When there is recurrence of the symptoms of the ailment, the child should report to the school Medical room.
- If a boarder falls ill and requires medical attention outside the school the same shall be communicated by the school Medical room to the parent or guardian and the child will be released for medical checkup as per doctor's written advice as applicable. The signing out and signing in procedure must be followed as per rule.
- Boarders returning from vacation are required to furnish on return a fitness certificate duly signed by a registered medical practitioner and the same is mandatory. A student returning after any illness should bring a fitness certificate, and submit it to the In-charge / reception desk before rejoining the Boarding & school.
- All health related records of Boarders are to be submitted in the Boarding reception desk.
- Special medical leave required for specialist consultation will require prior sanction of the Boarding In-charge as much in advance as possible. It is suggested that any diagnosis and treatment that could be done during the vacations may please be completed while the child is at home during the vacations. Arrangements for picking up and dropping the child will be the responsibility of parents. Any special medicines or other supplements required by the child will have to be arranged by the parents and sent to the school. The recovery and progress of the child based on medical care of an outside consultant may require review meeting with doctor. Such feedback can be provided by the school Medical room and the parent makes a

request to this effect. In all such cases the parents must provide advance information to the school Medical room in writing and the child should go to the school nurse for check up.

- Any Boarder falling sick, will report to the school clinic. Emergency cases will immediately be escorted to the hospital with a telephonic notification to the guardian or the parent. Parent/Guardians will be asked to take the child in case of medical emergencies which the school is unable to attend due to inadequate facilities or logistics.
- For medical leave it is mandatory to furnish photocopies of medical records so that follow up can be taken at our side as and when the child reports back to the Boarding.
- Parents are required to leave a telephone number and address with the In-charge for immediate contact in case of any emergency Change in contact number or address should be communicated in writing.
- Students can report to the Medical room during OPD time. At other times they are to report to the Boarding reception and the reception in turn would inform the nurse if necessary.
- **No fees would be waived off for the period of Medical Leave.**
- If Boarding students have cash less health / medical insurance cover should submit the relevant photo copied documents and the cashless card to the Boarding In-charge.

**Academic Policy:**

Prep times are set aside each day for doing homework and studying. We strive to give the students the maximum opportunity to do their best and achieve good results. The academic program forms an integral part of the Boarding tutoring programme.

**Study Times:**

- Study time must be a quiet time when each student can concentrate on his work, Students learn from each other and your ward will be encouraged to seek help from his peers or the senior students in the Boarding House.

- When faced with an academic problem your ward may need to work in conjunction with others or seek assistance from the tutorial staff.
- If only small amount of homework is set and is completed before the end of study time, your ward should use the time remaining to do revision or read quietly.
- All boarders are expected to be either at their desk or in the Tutorial room for the duration of their designated prep time.
- A detailed timetable will be given to the students at the start of the school year. Study time will be under the supervision of Boarding House staff, who are trained in a variety of disciplines.

**Prep Rules:**

- Boarders will study in their own rooms / hall or places designated.
- After the start of evening prep, no boarder will leave his own study room to go to other study room or the school without the written permission of the teacher on duty.
- No group may be kept back in the prep room unless the teacher is present.
- No boarder may enter a prep hall other than the prep hall to which he has been allocated.
- Boarders are always to sit at the desk allocated to them at the beginning of the year.
- No talking during prep
- No eating is permitted. However, water bottles may be carried in the prep rooms.
- No walking around or leaving your desk.
- No rearrangement of furniture.
- Leaving the room or going to the toilet will not be allowed unless there is an emergency.
- No reading of library books, no chess, radios etc. during the prep sessions.
- No project work to be done in official prep times ( the

boarders may do research work making notes from books, but no actual work on projects to be done i.e cutting out pictures etc.) They should do that in the afternoons or after dinner.

- No writing on walls or desks.
- All offenders will be referred to the group tutor in-charge at the end of prep and not during prep.
- Announcements will be made to signal / from the movement to the prep hall.

**Managing of prep rooms / dorms:**

- all papers to be picked up and disposed off in the dustbins
- curtains opened
- windows closed
- all chairs to be placed at the desks and furniture arranged
- boarders remain in the prep room until dismissed by the master on duty
- ACs, lights and fans are switched off and the doors are closed and locked.

**Additional afternoon prep:**

- Silence must prevail at all times-nothing may be done to disturb the study of others.
- Project work must be done in the afternoons.

**Self study hours:**

- Senior class (VII and above) boarders are allowed to study late hours only with the permission of group tutors.
- This is permitted only if there is a special requirement put by the subject teachers.
- Late study hours are allowed only for memorization, working on projects, assignments, and not for surfing or IT or chatting etc.

**Dining Room policy:**

The behavior in the dining room part of life skills and the boarders must know



how to conduct them-selves in an appropriate manner. It is important for them to know how to behave in the public eye and learn the necessary etiquette.

**Dining Room rules :**

- Before their exit for vacations each Boarding student will be invited for high table dinner with the Principal/Director, where they need to come in formals and use all table manners and etiquettes of dining. The same will be taught to the students as part of their personality grooming.
- It is expected of in-charges to be ready to enter the dining hall as soon as the bell rings. Their duty is to make sure silence and order prevail.
- All talking must stop as soon as boarders enter the hall.
- No boarder will be forced to eat or drink anything by other boarder. The In-Charge of the table will be held personally responsible for this.
- All the cutlery and crockery is to be stacked carefully in containers as they leave the dining hall.
- No food or utensil is to be carried out of the dining hall under any circumstances.
- Conversation is restricted to the group at the table.
- No jackets will be removed without permission from the table head.
- Condiment containers must be kept clean and removed from the dining hall when empty.
- Condiments can be supplied by the boarders for use at their table only.
- No boarders will butter bread or sort out cutlery and crockery for others.
- No radios and ipods are allowed to be used in the dining hall.
- Boarders will not change their seating position in the dining hall for any reason except when numbers demand it.

- No Breakfast / Lunch / Dinner / Tea will be served before or after the scheduled time.
- No food or plates / utensils may be taken to the dorms, except advised medical condition.

**Boarding Involvement for Extra Curricular Activity:**

- Everyone must be involved in as many activities as possible for his own benefit of the Boarding and ultimately the school. So the boarders must get involved in academics, sport, cultural and literary activities.
- Each student is expected to participate in one sport activity and they are also expected to get involved in one cultural activity.
- By getting involved the boarders will gain merits for themselves which will stand them in good stead when it come to disciplinary issues.

**Stationery items :**

- Craft items like glitter or decorating items to be used on fabric and paper.
- Note book, registers for practice works in the Boarding
- Pen and pencil, scale, compass box, Glue, Glue stick, liquid glue, fevicol, stapling pins, thumb pins, paper clips as per the personal requirements.
- Vacuum flasks to keep hot water for personal use

- Personal clothes that is mandatory.

**Boarders' Council:**

The Boarders' Council represents students from every level of the Boarding House and meets regularly with the In-charge. The Boarders' Council is run by boarders, for boarders. The purpose of the Boarders' Council is

- To represent the view of the boarding students to the Boarding House staff
- To co- ordinate social activities within the Boarding House

**PRACTICALMATTERS**

**Personal Items :**

- Each boarders is encouraged to plan his/her own casual wardrobe, recognizing that hanging space is limited.
- Please keep clothing to a minimum. Clothing should be named and kept in a good state of repair.
- We ask that you provide extra name tags for new purchases.
- Personal toiletries and a laundry bag are also required.
- Incense sticks or candles are not permitted in rooms for safety reasons.
- Sharp object like pair of scissors, knife, cutter, etc are to be deposited with the group tutors and may be issued only in prep rooms under the supervision of the group tutors.

**Optional Items :**

- Alarm Clock
- Drinking mug
- Extra name tags
- Shoe cleaning Kit

- Coat hangers
- Umbrella

**Electrical/Electronic Equipment:**

- Any such material is neither permissible nor allowed by the school.

**Religious festivals:**

In the school all religious festival are celebrated to give a comprehensive wholeness and also to promote and cherish the secular ideals of the country.

**Withdrawals:**

- If the child is withdrawn / expelled from the school, he will be deemed to be withdrawn from the Boarding as well. The Boarding admission fee, annual fee and any other fee paid at the time of admission will be forfeited and three months boarding fees from the date of withdrawal will be charged.
- No boarder will be allowed to be converted to a day scholar during the current academic session. However, the competent authority has the discretion to consider such requests on medical and other sufficient grounds. In such cases the boarders will have to pay the school and Boarding fees for the entire academic session.

- As per school policy withdrawal of students from PGS Boarding will mean withdrawal from the school as well. In any case such children can apply to be day scholars only through the entrance test for the new academic session with all the admission formalities to be done all over again. However, any student who was taken as a day scholar first and gets himself / herself converted to a boarder may be permitted to become day scholar again without entrance test only w.e.f. the new academic session.
- Parents who intend to withdraw their ward(s) from the Boarding and apply in writing for such transfer at least 3 months in advance so as to reach the office of the Principal. No correspondence in this regard will be entertained for any kind of exemption. However, it may also be noted that merely placing an application will not entitle shifting of the student from Boarding to the day school. The decision of the Principal will be final and binding in this regard.
- Students once enrolled as a full boarder in the Boarding at the time of admission will not be converted into a weekly boarder during any point of time of the current session. However, in case of medical and other sufficient grounds the appropriate authority may permit a full boarder to become a weekly boarder.
- Students involved in fights, consumption of drugs / alcohol, stealing will result in automatic expulsion.
- Students who do not benefit from the School or make little progress may be asked to leave.
- Boarders caught cheating; bullying or bringing disrepute to the school by / through from of behavior not acceptable to the school will be expelled. The Principal's decision in these matters is final.
- Parents who wish to withdraw their wards must give a written notice of their intention to the Principal as the school norms.
- Whenever students leave the school/finishes from the School, his belongings must be collected within 24 hours of leaving the

School. Failing this, the School authorities shall be compelled to dispose/ donate the belongings. Thereafter, any claims whatsoever, by parents / guardians / students shall not be entertained.

**Dress Code:**

- Boarders to strictly follow the dress code of the school and Boarding for various activities and respect the ethos of the institution.
- Working days: Breakfast and Lunch-School Uniform; Evening snacks, Preps and Dinner - Kurta Pyjamas
- Holidays: Breakfast and Special Classes-Comfortable Casuals; Dinner - Kurta Pyjamas
- Preps during holidays - Kurta Pyjama
- School Functions - School Uniform / Formals / Casuals may be worn as per the instructions and the nature of the function.
- For any outings Boardinglers must wear the designated summer / winter uniform only as per instructions.
- At sports ground – School sports wear with specified shoes only.

- Journeys: All departures from the school must be in school uniform and wearing of Identity Card is mandatory.
- Arrival to school: i) Along with parent may be in comfortable casuals, ii) If student is to be picked up by the school authority from the nearest airport, railway station / bus terminus he/she must necessarily wear the complete school uniform.

**Leisure Activities :**

- Watching T.V. programs, documentaries, educational DVD's recorded programs, movies, etc.
- Internet surfing in compliance to the IT policy of the school.
- Playing indoor games like Carom, Table Tennis, Chess, etc.
- Television is available only as per the schedule notified from time to time.

**Please Note:**

- Periodical feedback from parents on the Boarding will highly be appreciated as it will enable us to develop and improve the day to day functioning of the school and Boarding. You may use the perforated perform of Boarding feedback form (One for every term) and submit the same at the office of the Principal.
- Parents are requested to encourage and guide their children to abide by the rules and regulation of the school and Boarding.
- The school administration shall not be responsible in case of loss or theft of any valuables which otherwise students are not permitted to keep in the Boarding. Please avoid sending cash, gold ornaments and electronic items or gadgets.
- To give a safe and healthy learning environment to students reading in co-educational day cum boarding schools like PGS Pataudi it has been decided that for all outings, excursions, picnics, etc GIRLS and BOYS shall be taken SEPARATELY in different groups and at different dates, venue, and time.
- Parents are requested to provide only one email id at the Boarding reception when they come to drop their ward(s).
- Parents / guardians are requested to be in constant touch with the school and Boarding authority and are required to check the emails on a regular basis to keep them updated on the school/ Boarding circulars / notifications. The school cannot be held responsible for non-receipt of circulars / notifications.
- Parents / Guardians are advised to go through the Boarding Handbook and School Rules carefully and the same shall be binding on them.
- Principal's decision in all disciplinary matters is final and binding.

- Boarding Rules are subject to revision from time to time.
- Disputes if any is subject to Pataudi jurisdiction only.
- Any amendment of Boarding rules during the course of the current academic session will be notified to the parents (by email, post, group sms, etc.).

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# Vedanta Boys Hostel-Menu

	MON	TUE	WED	THU	FRI	SAT	SUN
<b>BREAKFAST</b>							
<b>Cereal</b>						Chocos	Flv. Cornflakes
<b>Fruit</b>	Cut Papaya	Mix Fruit	Galia Melon	Cut Papaya	Mix Fruit	Galia Melon	Cut Papaya
<b>Milk</b>	Hot & Cold	Hot & cold	Hot & cold	Hot & cold	Cold Coffee	Hot & cold	Hot & cold
<b>Bread</b>	Wbbj*, Bbbj**	Wbbj*, Bbbj**	Wbbj*, Bbbj**	Wbbj*, Bbbj**	Wbbj*, Bbbj**	Wbbj*, Bbbj**	Wbbj*, Bbbj**
<b>Main Dish</b>	Veg Cutlet	Aloo Onion Parantha	Stuffed Besan Chilla	Veg Idly Sambhar	Grilled Cheese S/W	Assorted Parantha (live)	Poori Bhaji
	Boiled Egg	Veg Upma	Omelete	Veg Poha	Omelete	Boiled Egg	Omelete (live)
<b>LUNCH</b>							
<b>Salad 1</b>	Indian Chopped Salad	Kukhumber Salad	Onion Laccha	Carrot Sambharo salad	Sliced Radish with Lemon	Green Salad	Chopped Onion
<b>Dal</b>	Dal Makhani	Kadi Pakora	Black Chana	Arhar Dal Tadka	Dal Dhaba	Black Masoor Dal	Rajma/White Chana
<b>Veg 1</b>	Mix Veg Korma	Baingun Bharta	Veg Kofta Curry	Gobhi Mutter	Aloo Methi	Paneer Cahman	Palak Corn
<b>Veg/Conti.</b>	Veg Macroni	Grilled Veg	Veg. Lasagne	Veg Pasta	Veg Mussaka	Pomme Lyonnaise	Aloo Gobhi
<b>Curd/Soup</b>	Curd		Bathua Raita	Curd	Boondi Raita	Curd	Kheera Raita
<b>Rice</b>	Steamed Rice	Plain Rice	Steam Rice	Plain Rice	Jeera Rice	Steam Rice	Veg Biryani
<b>Breads</b>	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Parantha
<b>Dessert</b>	Seviyan Kheer		Fruit Pudding		Gajar Halwa		Laddoo Motichoor
<b>SNACKS</b>							
<b>Snacks</b>	Veg Burger	Chocolate Doughnut	Khasta Kachori	Veg Puff	Chocolate Cookies	Tawa Aloo Chat	Pizza Slice
<b>Fruit</b>	Grapes	Kiwi	Banana	Apple	Berry Fruit	Seasonal Fruit	Fruit Chat
<b>Refreshment</b>	Tang	Lemonade	Glucon D	Soft Drink	Fresh Shikanji	Jaljeera	Minute Maid
<b>DINNER</b>							
<b>Soup</b>	Manchaow	Cream of Tomato	Hot & Sour Soup	Sweet Corn	Veg Soup	Hot & Sour	Veg Talumin
<b>Salad 2</b>	Three Beans Salad	Chopped Onion	Sprout Salad	Indian Chopped Salad	Aalu ka Chokha	Kukhumber Salad	Tossed Salad
<b>Dal</b>	Channa Dal Tadka	Moth Dal	Green Moong Dal	Urad Chana Dal	Moong Masoor Dal	Dal Bukhara	Rajasthani Panchmel Dal
<b>Veg 1</b>	Aloo Palak	Mushroom Mutter	Chilly Paneer	Kadhai Soya	Paneer Tikka Masala	Sam Savera	Paneer Kurkuri Masala
<b>Veg/Conti.</b>	Chilly Gobhi (live)	Maxican Rice (live)		Egg Curry		Veg Spaghetti(live)	Murg Handi
			Chilly Chicken		Mutton Curry		
<b>Rice</b>	Plain Rice	Steam Rice	Fried Rice,Noodles	Rice	Rice	Jeera Rice	Plain Rice
<b>Breads</b>	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Parantha	Roti,Makki Ki Roti	TD.Roti,Naan
<b>Chatni</b>	Mix & Tomato Chutney	Mix & Green Chilly	Mix & Green Chutney	Mix & Garlic Red Chilly	Mix & Green Chilly	Mix & Curd Chilly	Mix & Green Chilly
<b>Dessert</b>	Gulabjamun	Jalebi	Mango Suffle	Coconut laddoo	Fruit Custard	Rasgulla	Ice-cream

**Please Note:**

- Besides the HIGH TABLE DINNER which is one of our flagship programs; SPECIAL MENU is drafted and served on the occasion of every festival celebrated in the hostel.
- Health and nutrition of every student is of prime concern at PGS Pataudi.
- Our endeavour is to provide students with a wide variety of food, while ensuring that they receive a nutritious and balanced diet.
- The menu is drafted after taking into account the wishes of students & faculty and the opinions of doctors and dieticians. According to the children's taste, Preferences and requirement, the menu may also be changed.
- The menu is based on a weekly change basis and is subject to the availability of the fruits and vegetables of the season. The daily vitamin and caloric requirement of the child is also taken into consideration.

## **TRIP & EXCURSIONS**

- Going on an educational trip means more than simply leaving the school grounds. Educational trips should always have a major educational element, but the impact of Educational trips can extend much further. The importance of Educational trips includes giving students the chance to build closer bonds with their classmates, experience new environments and enjoy a day away from the classroom.
- When student and teachers are together outside the classroom, new educational environments and experiences are possible. Students may have the opportunity to observe many things that are not available at school, including exotic wildlife, rare plants and may be even the stars if the educational trip is to a planetarium.
- Getting away from the everyday atmosphere of the classroom gives students an opportunity to spend time with each other in a new environment. They may be able to connect on more of a personal level without the structure of the normal school day. Students may be able to spend much of the Educational trip day in small groups, observing, chatting and learning about each other. Having an Educational trip in the early part of the term is wise, since it will allow students to bond with classmates they may not know very well.
- Educational trips provide valuable educational opportunities away from the classroom, without using textbooks and other tools used in a normal school setting. Students on Educational trips can often learn while having fun in a more informal environment.
- No matter how much students learn during an Educational trip, their favorite memories may be based on their enjoyment of the day. Getting away from school for a day or even half a day is always exciting for students, and Educational trips are always highly anticipated. Students will have fun with their friends and they also may return to the classroom with a renewed focus on their schoolwork.
- Adventure Sports: Adventure Sports like Rock Climbing, High Altitude Trekking, White water Rafting, etc. are very popular amongst the new generation. We believe that these sporting activities play a vital role in the development of values related to personality

development and character building among students. It also inculcates in children aspects like leadership, decision making, punctuality, cooperation, honesty and provides a positive, creative and a happy outlet for the abundant energy, enthusiasm and imagination of young people.

- Keeping these points in mind Pathfinder Global School Pataudi is organizing various day long or week long trips and adventure sports training for boarders every year. Some trips we organize for boarders and some trips for both day scholar and boarders. From the last academic session we are introducing a mandatory tour programme at the domestic level for the boarders of Classes VI to VIII just after their Summative Assessment II. Here is the proposed plan for outing through out the session:

Town Walk – Once in a Month

Day Outing – Once in every three months

Long Outing – Twice a year

- For the aforesaid programme, information through school circular would be given to all concerned parents well in advance. Parents are requested to make their vacation schedule accordingly.
- **The cost of all such trips and outings is not included in fee, hence the cost incurred in all these trips and outings would be borne by parents only.**
- Withdrawal from such trips is not advisable unless it is an emergency or sufficient ground shall have to be produced.
- As per school policy male escort teachers will be deputed by the school.

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**PARENT FEEDBACK ON BOARDING FACILITY ( TERM I )**

(CONFIDENTIAL-If desirous parent may avoid disclosing their identity)

1) Name of the student : \_\_\_\_\_ Class & Sec \_\_\_\_\_

2) RoomNo: \_\_\_\_\_ 3) ContactNo: \_\_\_\_\_

RESPONSE (Please put a TICK in any one of the four)					
SI NO.	Particulars	Excellent	Good	Satisfactory Improvement	Needs
1	Room Hygiene				
2	Furniture Availability (eg Closet, Table, Chair)				
3	Corridor Arrangements (eg Light, Cleaning)				
4	Toilet (eg light, water, Hygiene)				
5	Recreational Facilities (eg TV, Outings)				
6	Sports Facilities (eg Yoga, Meditation, Outdoor &, Indoor Sports)				
7	Reading room Facilities (eg Newspaper, Magazine)				
8	Boarding Surroundings (Upkeep and Cleanliness)				
9	Overall Living Facilities				
10	Service by Housekeeping Staff				
11	Quality of Food				
12	Kitchen and Dining Hall Hygiene				
13	Variety in Meals and Menu				
14	Drinking Water and Water Filters				
15	Attention on problems and redressal				
16	Boarding Timetable				
17	Student's Participation in Boarding activities				
18	Dormitory Allotment				
19	Insect removal arrangements, pest control				
20	Academics in the school				
21	Evening prep classes for academic development				
22	Access to school / Boarding authority				
23	Behavior of Boarding Staff				
24	Behavior of security staff				
25	Counseling, Guidance and Personal care				
26	School Medical room				

Comments

01. Good Points (write in CAPITAL letters)

\_\_\_\_\_

02. Weak Points (write in CAPITAL letters):

\_\_\_\_\_

03. Any Other Complaints/Suggestions: \_\_\_\_\_

\_\_\_\_\_

(Signature & Name of the Parent/Guardian)

Date: \_\_\_\_\_

**PARENT FEEDBACK ON BOARDING FACILITY ( TERM I I )**  
(CONFIDENTIAL-If desirous parent may avoid disclosing their identity)

1) Name of the student : \_\_\_\_\_ Class & Sec \_\_\_\_\_

2) RoomNo: \_\_\_\_\_ 3) ContactNo: \_\_\_\_\_

		RESPONSE (Please put a TICK in any one of the four)			
SI NO.	Particulars	Excellent	Good	Satisfactory Improvement	Needs
1	Room Hygiene				
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4	Toilet (eg light, water, Hygiene)				
5	Recreational Facilities (eg TV, Outings)				
6	Sports Facilities (eg Yoga, Meditation, Outdoor &, Indoor Sports)				
7	Reading room Facilities (eg Newspaper, Magazine)				
8	Boarding Surroundings (Upkeep and Cleanliness)				
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16	Boarding Timetable				
17	Student's Participation in Boarding activities				
18	Dormitory Allotment				
19	Insects removal arrangements, pest control				
20	Academics in the school				
21	Evening prep classes for academic development				
22	Access to school / Boarding authority				
23	Behavior of Boarding Staff				
24	Behavior of security staff				
25	Counseling, Guidance and Personal care				
26	School Medical room				

Comments

01. Good Points (write in CAPITAL letters)

\_\_\_\_\_

02. Weak Points (write in CAPITAL letters):

\_\_\_\_\_

03. Any Other Complaints/Suggestions: \_\_\_\_\_

\_\_\_\_\_

(Signature & Name of the Parent/Guardian)

Date: \_\_\_\_\_

## **Undertaking by Parent/Guardian**

I/We, Mr \_\_\_\_\_ & Mrs \_\_\_\_\_

Parent/Guardian of Master/Miss \_\_\_\_\_ Student of  
class \_\_\_\_\_ Sec \_\_\_\_\_ bearing admission No.

\_\_\_\_\_ and a boarder of Pathfinder Global School  
Pataudi during the session 2020-21, hereby declare that I / we have  
carefully gone through the rules and regulations as enumerated in the  
Boarding Rule Book 2020-21 and undertake to abide by the norms and  
procedures of the same. I / We, also assure my / our full co-operation  
with the school authority and the Boarding staff.

I/We, am/are aware that the escalation in the school and Boarding fees  
is linked with the rise in the price index and may be increased by about 10  
to 15% at the beginning of a subsequent session without any prior  
intimation, as determined by the School Board of Management.

I/We, fully understand that absolute care will be taken of my / our ward(s)  
by the Boarding authority for his safety and security during his stay in  
the Boarding. However, the element of risk is always involved and  
understandable. Under any circumstances I/we shall not hold the school  
Boarding authority responsible for any untoward incident that might  
occur during my/our ward(s) stay.

I/We hereby undertake that if at any stage my/our ward(s) violate school  
and Boarding norms the appropriate authority can take any action as  
deemed fit.

\_\_\_\_\_  
Name of the Father

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Name of the Mother

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Name of the Local Guardian

\_\_\_\_\_  
Signature & Date

**TO BE FILLED IN BY THE PARENT/GAURDIAN** (Session Break)

Allergic to: \_\_\_\_\_

**DURING THE VACATION DID YOUR CHILD**

- a) Keep good health? YES / NO
- b) suffer from any serious illness? YES / No
- c) undergo any surgery? YES / No
- d) sustain any injury/fracture? YES / No
- e) manifest with any allergy? If yes, elaborate YES / No
- f) Suffer from any other illness? If yes, elaborate YES / No

..... ✂..... ✂..... ✂.....

**TO BE FILLED IN BY THE PARENT/GAURDIAN** (Summer Break)

Allergic to: \_\_\_\_\_

**DURING THE VACATION DID YOUR CHILD**

- a) Keep good health? YES / NO
- b) suffer from any serious illness? YES / No
- c) undergo any surgery? YES / No
- d) sustain any injury/fracture? YES / No
- e) manifest with any allergy? If yes, elaborate YES / No
- f) Suffer from any other illness? If yes, elaborate YES / No

..... ✂..... ✂..... ✂.....

**TO BE FILLED IN BY THE PARENT/GAURDIAN** (Puja Break)

Allergic to: \_\_\_\_\_

**DURING THE VACATION DID YOUR CHILD**

- a) Keep good health? YES / NO
- b) suffer from any serious illness? YES / No
- c) undergo any surgery? YES / No
- d) sustain any injury/fracture? YES / No
- e) manifest with any allergy? If yes, elaborate YES / No
- f) Suffer from any other illness? If yes, elaborate YES / No

..... ✂..... ✂..... ✂.....

**TO BE FILLED IN BY THE PARENT/GAURDIAN** (Winter Break)

Allergic to: \_\_\_\_\_

**DURING THE VACATION DID YOUR CHILD**

- a) Keep good health? YES / NO
- b) suffer from any serious illness? YES / No
- c) undergo any surgery? YES / No
- d) sustain any injury/fracture? YES / No
- e) manifest with any allergy? If yes, elaborate YES / No
- f) Suffer from any other illness? If yes, elaborate YES / No

\_\_\_\_\_

**CONSENT**

I Mr/Mrs \_\_\_\_\_ parent/guardian  
of Master /Miss \_\_\_\_\_

studying in PGS Pataudi as boarder hereby give my consent to the school  
authorities for the following:

-that under medical emergency, as recommended by the certified physician  
/ surgeon the competent school authority may go ahead with necessary  
proceedings for the surgery/ medical treatment as deemed fit. I also authorize  
the school authorities to sign on my behalf. The Entire expense of any  
medical treatment for my ward within / outside PGS Pataudi will be  
completely borne by me. This remains valid throughout the stay of my  
child in the school as a boarder.

Signature of Parent or

Guardian \_\_\_\_\_ Date \_\_\_\_\_

Mobile No. \_\_\_\_\_ Landline No \_\_\_\_\_

Emergency Contact No. \_\_\_\_\_ Email id \_\_\_\_\_



**CONSENT**

I Mr/Mrs \_\_\_\_\_ parent/guardian  
of Master /Miss \_\_\_\_\_

studying in PGS Pataudi as boarder hereby give my consent to the school  
authorities for the following:

-that under medical emergency, as recommended by the certified physician  
/ surgeon the competent school authority may go ahead with necessary  
proceedings for the surgery/ medical treatment as deemed fit. I also authorize  
the school authorities to sign on my behalf. The Entire expense of any  
medical treatment for my ward within / outside PGS Pataudi will be  
completely borne by me. This remains valid throughout the stay of my  
child in the school as a boarder.

Signature of Parent or

Guardian \_\_\_\_\_ Date \_\_\_\_\_

Mobile No. \_\_\_\_\_ Landline No \_\_\_\_\_

Emergency Contact No. \_\_\_\_\_ Email id \_\_\_\_\_